

**North East Derbyshire District Council**

**Standards Committee**

**1st October 2025**

**ANNUAL CONSTITUTION REVIEW**

**Report of the Assistant Director of Governance and Monitoring Officer**

Classification: This report is public

Report By: Amy Bryan, Governance Manager

Contact Officer: Amy Bryan, Governance Manager

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**PURPOSE / SUMMARY**

Each year the Standards Committee carries out a review of the Constitution and presents an updated version to the Council at the Annual Meeting in May. This report is to commence that process.

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**RECOMMENDATIONS**

1. That Members consider what areas of the Constitution they wish to review and let the Monitoring Officer know before the next Standards Committee meeting so that they can be incorporated into the work plan.

**IMPLICATIONS**

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**Finance and Risk:** Yes ☐ No ☒

**Details:**

On Behalf of the Section 151 Officer

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**Legal (including Data Protection):** Yes ☒ No ☐

**Details:** As in the report

On Behalf of the Solicitor to the Council

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**Staffing:** Yes ☐ No ☒

**Details:**

On behalf of the Head of Paid Service

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## DECISION INFORMATION

<b>Decision Information</b>	
<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>NEDDC:</b> <b>Revenue - £125,000 <input type="checkbox"/> Capital - £310,000 <input type="checkbox"/></b> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>District Wards Significantly Affected</b>	None
<b>Equality Impact Assessment (EIA) details:</b>	
<b>Stage 1 screening undertaken</b> <ul style="list-style-type: none"> <li>Completed EIA stage 1 to be appended if not required to do a stage 2</li> </ul>	This is a discussion report and does not make recommendations as to change in any area.
<b>Stage 2 full assessment undertaken</b> <ul style="list-style-type: none"> <li>Completed EIA stage 2 needs to be appended to the report</li> </ul>	No, not applicable
<b>Consultation:</b> <b>Leader / Deputy Leader <input type="checkbox"/> Cabinet <input type="checkbox"/></b> <b>SMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/></b> <b>Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></b>	No – for the Committee to consider and there is no recommendation.  Details:

<b>Links to Council Plan priorities;</b> <ul style="list-style-type: none"> <li>A great place that cares for the environment</li> <li>A great place to live well</li> <li>A great place to work</li> <li>A great place to access good public services</li> </ul>
A great place to access good public services – this report concerns the governance arrangements for the Council and their annual review.

## REPORT DETAILS

### 1 **Background** *(reasons for bringing the report)*

- 1.1 Each year a review of the Council's Constitution is undertaken by the Standards Committee.
- 1.2 A review of the Constitution in terms of typographical errors, new legislation, change in titles etc. will be carried out by officers.
- 1.3 In terms of further areas to review, it is suggested that a light touch review is carried out. Members suggestions as to which areas require such a review are sought.
- 1.4 In any event, there will be some areas brought forward by officers for Members consideration in future meetings.
- 1.5 The reviewed Constitution will be presented to Council at the Annual Meeting in May 2026.

### 2. **Details of Proposal or Information**

- 2.1 For Members to consider what areas of the Constitution they consider need a review and/or change and bring suggestions to the next meeting of the Standards Committee.

### 3 **Reasons for Recommendation**

- 3.1 Members will identify any areas of concern that require review in addition to any proposed by officers.

### 4 **Alternative Options and Reasons for Rejection**

- 4.1 None at this stage. This report seeks ideas for areas of the Constitution to review.

## DOCUMENT INFORMATION

Appendix No	Title
None	
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers)	
None	